

2019

FRANKLIN COUNTY BUILDERS SHOW

The Franklin County Builders Association is pleased to announce the 36th Annual Franklin County Builder Show will be held on February 22 – 24, 2019 at the Chambersburg Mall, 3055 Black Gap Road, Chambersburg (just off I-81 exit 20).

Exhibitors who participated in the 2018 Builder Show and return their application with the required deposit by the priority deadline of 12/31/18 are given first right of refusal on same space location. To reserve your space, send a non-refundable deposit in the amount of \$100 per booth and the completed registration form. No space is reserved until deposit and a signed registration form is received, no exceptions. Registration deadline is 1/31/19. All balances must be paid in full on or before 1/31/19.

Show hours: Friday 10:00AM - 9:00PM, Saturday 10:00AM - 9:00PM, and Sunday 12:00PM - 5:00PM. Set up for the show will be held Thursday February 21st and Friday February 22nd from 7:00AM – 10:00AM. Show tear down will be Sunday February 24th from 5:00PM - 8:00PM and Monday February 25th from 7:00AM - 10:00AM. All exhibits must be removed by 10AM on Monday.

Each space is 6' deep by 12' wide and include drapes and electricity (no tables and chairs, you may provide your own or rent them at additional cost). There are a limited number of 8'X10' and 12'X12' spaces. No material is permitted outside of your rented booth space. Aisles must be kept free from any and all materials for the full width of the aisle. Materials outside of the booth will be removed and a \$100 fine will be charged to the exhibitor (additionally the exhibitor may not be permitted in future shows at the discretion of FCBA).

FCBA accepts both VISA and MasterCard; however, there is a \$35 per booth discount for payment by check or cash. Following receipt of your payment and a completed registration form and once spaces are assigned, you'll receive a packet which includes: a floorplan, booth assignment, and set-up/tear down schedule.

Returning this Year, the Silent Auction! FCBA will conduct a silent auction on Saturday from 10AM to 4PM to benefit the FCBA Scholarship Fund. The 2018 Silent Auction raised \$2,832.00 for the scholarship fund. FCBA awarded three scholarships in 2018, totaling \$4,000.00. Please consider donating an item for the silent auction to enable FCBA continued success in raising these funds for a very worthwhile cause.

If you have any questions, contact Donna Sommerville at 717-267-2208 or by email donna@franklincountybuilders.com. The office is open Tuesday and Thursday mornings, other days by chance.

2019 FRANKLIN COUNTY BUILDERS SHOW

FEBRUARY 22- 24

REGISTRATION FOR EXHIBITOR SPACE AND ACCESSORIES

Booth Rental

6'x12' booth - \$610* (\$385** FCBA member)

8'x10' booth - \$635* (\$410** FCBA member) **limited number available**

12'X12' endcap booth - \$1320* (\$870** FCBA member) **limited number available**

***Cash/check payment discount of \$35 per booth can be applied below**

(All payments must be made by cash/check to be eligible for discount)

****FCBA members receive a \$225 discount per booth!**

Accessories (must be rented in advance—not available at set up) or you may provide your own

6' Table \$15 each

8' Table \$15 each

Folding Chair \$10 each

EVERY VENDOR MUST COMPLETE THE REGISTRATION FORM

VENDOR NAME _____

PRODUCT/SERVICE TO BE DISPLAYED _____

Contact _____ Phone _____

Email _____

Mailing address _____

Number of 6 X 12 spaces _____	X \$610 each (\$385 FCBA member)	= \$ _____	
Number of 8 X 10 spaces _____	X \$635 each (\$410 FCBA member)	= \$ _____	(limited)
Number of corner/end spaces _____	X \$50 per corner (limited availability)	= \$ _____	(limited)
Number of 6 ft tables _____	X \$15 each	= \$ _____	
Number of 8 ft tables _____	X \$15 each	= \$ _____	
Number of Chairs _____	X \$10 each	= \$ _____	

Subtotal = \$ _____

Minus Discount (All payments must be made by cash/check to be eligible for discount)

Minus

Cash/Check discount _____ X \$35 per booth = \$ _____

Discount (-) \$ _____

Total Due = \$ _____
Must be paid in full 1/31/19

Please read and sign the following certification

I understand the single booth size is 6 feet deep and 12 feet wide. Further, I agree that no materials will be displayed outside of my assigned space. Materials outside of the booth will be removed and the exhibitor charged a \$100 fine with possible exclusion in future shows. Application for the above space is hereby submitted in accordance with the terms and conditions set forth in the "Contract Terms and Conditions". Upon confirmation of space assignment and acceptance of the Contract by FCBA, the undersigned agrees to be bound by all terms and conditions contained herein.

Please complete form and return to

FCBA

1102 Sheller Avenue Suite C

Chambersburg, PA 17201

Vendor signature

CONTRACT TERMS AND CONDITIONS

This agreement is by and between the Franklin County Builders Association (FCBA) and the Exhibiting Company (as identified on the face of the application). For and in consideration of the rental sum identified on the application and the agreements and covenants contained herein, FCBA hereby grants to Exhibitor the right to exhibit at the 2019 Builder Show for the period of time indicated in the exhibitor's application form for installation, display and removal of exhibition materials, and for no other purpose. This agreement is made and entered into upon the following special terms and conditions which are mutually agreed to by the parties.

1. Exhibitor agrees to pay the specified rental in accordance with the payment schedule as shown on the exhibitor's application package.
2. Exhibit space is assigned on a first come first served basis following the priority deadline of December 31, 2018. Exhibitors who participated in the 2018 Builder Show will have first right of refusal to lease their same exhibit space provided they have met the priority deadline. Show management will make every effort to accommodate those requests; however, no exhibitor is guaranteed a specific area of the show floor. If circumstances deem it advisable or necessary, FCBA reserves the right to alter the official floor plan and to make changes in exhibit space assignments when necessary for the proper conduct of the Show.
3. Cancellation/Refunds: Cancellations must be made by **January 31, 2019** in order to receive a refund. ***Deposit fee of \$100.00 per space will not be refunded.***
4. Set-up hours are **Thursday, February 21st (7:00-10:00am), Friday, February 22nd (7:00-10:00 am),** All booths may be removed immediately following closing on the last day of the Show, but no later than **10:00 am, Monday, February 25, 2019.** Packing is not permitted until the close of the Show.
5. The Exhibitor must have an attendant in charge of his display during the scheduled hours of the Show on Friday through Sunday unless prior approval is given by FCBA.
6. FCBA reserves the right to make changes in the show hours and dates with no liability to the Exhibitor in the event acts of God or other events beyond the reasonable control of FCBA threaten the safety and/or proper conduct of the Show. FCBA is not liable for any show cancellation, disruption or postponement in the show caused by weather or acts of God. In the event the show is not held as proposed or in case the premises are destroyed by fire or by any other cause, or in case any circumstances whatsoever shall make it impossible for FCBA or the management to permit the Exhibitor to occupy the premises, the Exhibitor shall pay for space on a pro-rata basis only for the period the space was or could have been occupied. FCBA is released from any and all claims for damages which might arise from such consequences.
7. Exhibitor agrees to release FCBA, its Board of Directors, officers, agents, employees or other representatives from any liability for damage or injury to the person or property of the Exhibitor or any of its officers, agents, employees or other representatives, resulting from theft, fire, water, accident or any other cause. Exhibitor further agrees to indemnify, defend and protect FCBA, its Board of Directors, officers, agents, employees or other representatives, and hold and save them harmless from any and all claims, demands, suits, liability, damages, attorney fees and expenses of whatever kind which might result from or arise out of any action or failure to act of the Exhibitor or any of its officers, agents, employees or other representatives.
8. FCBA reserves the right to restrict or refuse or expel at any time exhibits which in its judgment may detract from the general character of the Show. This reservation includes persons, things or printed matter which may be objectionable or detrimental to the show as a whole. Audio-visual aid sound volumes must not disturb neighboring exhibits. Subletting or sharing of exhibit space is not permissible.
9. Exhibitor acknowledges that FCBA and its agents do not maintain insurance covering exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses by the Exhibitor.
10. Exhibitor agrees to honor and abide by all rules and regulations of the building in which the Show is held.

Silent Auction Donation Form

36th Annual

BUILDERS SHOW



All proceeds from the Silent Auction benefit the Franklin County Builders Association (FCBA) Scholarship Fund



FRANKLIN COUNTY BUILDERS ASSOCIATION

1102 Sheller Avenue, Suite C
Chambersburg, PA 17201

717-267-2208
donna@franklincountybuilders.com



We invite you to take this opportunity to promote your business by donating a silent auction item to the 36th Annual Franklin County Builders Show to be held February 22-24, 2019 at the Chambersburg Mall. Your contribution may be tax deductible as a charitable contribution (please consult your tax advisor for eligibility). All proceeds from the auction will benefit the Scholarship Fund. FCBA awards scholarships annually to local students who are attending college or trade school. Below are a few examples of what to donate and how your donation can promote your company at the upcoming builder show.

◆ **Donate a New Item, Gift Certificate or Service** (\$25 minimum value)

Examples: tools, appliances, gift certificates for local restaurants or movies, indoor/outdoor furniture, tickets to sporting events or sports equipment

◆ **Your Business Will Receive**

Your company name listed in print material, on the bid sheet and publicly displayed with your donation. Your name will also be listed on franklincountybuilders.com → builder show page

Company Name _____
Contact Name _____
Phone _____
Email _____

Donation item

Approximate value

Please check one of the following

- I will bring the item to the FCBA office (open Tues & Thurs mornings)
- Please contact me by (Circle One) *phone* or *email* to arrange item pickup